

MINUTES – APRIL 24, 2012

The Caswell County Board of Commissioners met in special session at the Municipal Building in Yanceyville, North Carolina at 6:00 p.m. on Tuesday, April 24, 2012. The purpose of the meeting was to discuss various issues with the Yanceyville Town Council and the Milton Town Council. Members present from the Board of Commissioners: Nathaniel Hall, Chairman, William E. Carter, Jeremiah Jefferies, Gordon G. Satterfield, Kenneth D. Travis and N. Kent Williamson. Absent: Cathy W. Lucas. Members present from the Yanceyville Town Council: Curtis Davis, Mayor, Alvin Foster, Mayor Pro-Tem, Margie Badgett-Lampkin, Odessa Gwynn, and Ray McGuire. Members present from the Milton Town Council: Mayor Harriet Brandon and James Upchurch. Absent: Helen Hooper, Cathia Stewart and John Williams. Also present: Kevin B. Howard, County Manager, Haynes Brigman, Town Manager, and Rick McVey, Citizen. Paula P. Seamster, Clerk to the Board, recorded the minutes.

Mayor Davis called the Yanceyville Town Council meeting to order.
Chairman Hall called the Board of Commissioners meeting to order.
Mayor Brandon called the Milton Town Council meeting to order.

OPENING STATEMENTS

Mayor Davis started by saying he appreciated everyone for coming out tonight and he was glad that the Milton council was able to attend. He explained that this meeting would be a round table meeting and that if anyone had anything they want to talk about this was the time to do it.

Chairman Hall suggested that everyone introduced themselves. After the introductions Chairman Hall stated that there were a couple of items that were discussed at the last meeting held on January 25th that he needed more information on.

Mr. Brigman stated that the people working on the detention center had been caught by Public Works today trying to tap into the water supply. Public Works had stopped them but the construction crew was very upset because of this. They said they were told to tap in. Mr. Brigman continued by saying that the Town of Yanceyville had still not received a utility plan for the detention center. Mr. Howard responded by saying that no one had given the construction crew authority to tap into the water supply. Mr. Howard continued by saying that he had sent an email several weeks ago as well as today to the engineer about the utility plan. He stated that he had asked the engineer to contact the Town of Yanceyville's engineer directly. Mr. Brigman stated that until they received the utility plan the Town of Yanceyville did not know how to charge the impact fees. He continued by saying that he wanted to update everyone on this matter. Mr. Brigman added that he did not want the project to get too far along without getting this plan. He also stated that the Town of Yanceyville should have received the utility plan and given approval before the project was actually started. He reiterated that he needed to receive the utility plan as soon as possible.

Mr. Carter asked what was taking so long. Mr. Howard responded that he had emailed the engineer in March and this was not delayed because of the county. Mr. Carter continued by asking when the utility plan was expected. Mr. Howard responded within the next 2 to 3 weeks.

Ms. Badgett-Lampkin asked if the construction crew was still working. Mr. Brigman responded yes.

Chairman Hall asked what was stopping everyone from having a meeting on this. Mr. Howard replied 'nothing'. Chairman Hall suggested having a meeting. Mr. Brigman responded that a meeting was held between the project manager, Kevin and himself. Mr. Howard stated that there were still a few minor details that needed to be discussed.

Mayor Davis stated that if the Town of Yanceyville shut the project down for 2 or 3 days maybe the plan would be submitted. He then asked 'what came first the horse or the buggy'. Mayor Davis continued by saying the plans should have been submitted at the beginning of the project.

Ms. Gwynn asked why the Town allowed this to happen. Mr. Brigman responded by saying that the Town agreed to move forward since the contractors were already lined up to do the grading and once it started it continued. He also stated that the Town had been flexible on this because it had not reached the critical point but once they tried to tap into the system they took it too far.

Mr. Howard stated that one of the hold ups was the county had to hire another engineer to design the plan. Ms. Gwynn asked if the new engineer was hired before or after the meeting in January. Mr. Howard responded after January and added that the engineer had to start from scratch. Ms. Gwynn asked if it would be reasonable to stop the construction. Mayor Davis replied 'yes'. Mr. Howard stated that he understood the position of the Town of Yanceyville but if the construction were stopped it would cost the citizens of Caswell more money.

Ms. Badgett-Lampkin asked who the construction crew thought they got their authority from. Mr. Howard responded that he was sure of this. Commissioner Travis asked who gave them the authority. Mr. Howard responded that no one did. Ms. Gwynn asked why it would not fall back on the engineers. Chairman Hall responded that the Board of Commissioners did not have the answers to these questions. He added that this was the first he had heard of this. Chairman Hall then added that if the Town of Yanceyville wanted to stop the project technically they could.

Ms. Gwynn asked what would be a reasonable time frame to get the utility plan submitted. Chairman Hall responded that the Town of Yanceyville would have to answer that. Mr. Howard stated that he could get in touch with Haynes the next day on when it could be submitted. Mr. Brigman responded that he thought a month was reasonable. Mr. Foster stated that the commissioners were at the mercy of the engineers and until they got the plan completed they would not be able to inform Yanceyville on when it would be submitted.

Commissioner Satterfield asked where the construction manager was during all of this. Mr. Howard responded that the construction manager's wife was having a baby and that he was out of town.

Chairman Hall stated the next thing on the list from January was the emergency water system. Mr. Brigman responded that the Town of Yanceyville had moved forward with this project. They received \$327,000 in grant monies and a loan in the amount of \$637,000. He added that he would keep the commissioners updated on the project. Mr. Brigman added that the original plans were to tie into the lines at North Elementary but they are looking at other options. He stated that they were trying to find the best method. Mr. Brigman stated that at the last meeting the Town and the County had discussed a joint venture so the county could eliminate the cost being paid to Danville.

Commissioner Carter stated that he thought tying into the North Elementary line would be the best option because at times the chlorine levels were very high. He added that if the Town could supply water to the school it would save the county money because they would be responsible for running the tests. Chairman Hall asked how it would be laid out. Mr. Brigman responded by saying that he and Kevin could do an inter-local agreement. Ms. Gwynn asked if other county residents would be able to tap into this water as well. Mr. Brigman responded yes they would have the option. Ms. Badgett-Lampkin stated that they would need to send out letters stating this. Mr. Brigman responded that this was correct.

Chairman Hall stated the next item that was discussed was code enforcement. Mr. Brigman stated that the Town had asked if the County had enough staff to do code enforcement for the Town. He added that the Town would be addressing this issue during the budget process and they may contract this out. Mr. Howard responded by saying that the county would be willing to contract it out and to keep the county in mind.

Commissioner Carter asked where the parking stood. Mr. Howard responded by saying that the commissioners had approved to add the parking lot between the detention center and the health department. Mr. Brigman stated that the Town would be open for discussions on the use of the municipal parking lot because the cost of maintenance falls solely on the Town. Commissioner Carter asked if it would be the same agreement as before. Mr. Brigman responded by saying that he would have to discuss that with the town council.

Mr. Foster asked for a Wi-Fi update. Mr. Brigman stated that the Wi-Fi was installed and running. They are expanding the service down Main Street. The antennas were installed but the Town was waiting on the power company to hook them up.

Chairman Hall stated that the meeting had been primarily discussing the Town of Yanceyville's and the Board of Commissioner's issues but he wanted to hear from the Town of Milton.

Mayor Brandon started by saying that when she took over as Mayor she walked into a hornet's nest. She stated that Allen Hart had suggested that she talk to Mr. Brigman about finding a maintenance person for the Town of Milton. Mr. Brigman asked if this was for water and sewer maintenance. Mayor Brandon replied sewer. She added that they had someone for the water system. Mr. Brigman asked how often service was needed on the sewer system. Mayor Brandon responded that it was on an as needed basis. Mr. Brigman informed Mayor Brandon that the Town of Yanceyville had a staff of 3 people and that he also had to contract some of the work out but he would get her a list of the contractors that he used. Mayor Brandon stated that she

needed to get someone to work on the sewer because Mr. Poole used to work on them but he was retired now. This was her most pressing issue. Mayor Brandon added that when she took over as mayor the Town of Milton had \$44,000 in water bills in arrears. She stated that she has set up payments plans for these and they are being paid.

(At 6:50 p.m. Commissioner Satterfield left the meeting).

Chairman Hall stated the next item that needed to discuss was inter-local agreements for tax collections, etc. He stated that the inter-local agreement between the county and Milton could not be found. He suggested that the inter-local agreements be updated.

Mr. Brigman stated that the county gets 3% on the Town of Yanceyville's taxes. Mr. Howard responded that the county had a copy of Yanceyville's agreement but because Milton's was so old a copy could not be found. Mr. Brigman stated there was also a water shed agreement. Chairman Hall responded that all inter-local agreements needed to be looked at and updated.

Mr. Brigman asked if the county had implemented its hotline and if so was it being run in house or outsourced. Chairman Hall responded that it was up and running and that it was being run in house. Mr. Brigman asked if someone had been put in place to handle those calls. Chairman Hall responded that this responsibility had been turned over to the Clerk to the Board. Mr. Brigman asked how the calls were being handled. Chairman Hall responded that the calls were being recorded and then the commissioners were notified and the department heads were also notified of the situation. He added that this hotline was the Board of Commissioner's hotline. Chairman Hall stated that the first complaint had to do with the sheriff's office. Mr. Brigman asked if the Board was comfortable with passing this information on to the managers. Chairman Hall replied yes but it depended on the complaint.

Ms. Badgett-Lampkin asked who the sheriff reported to. Chairman Hall replied the citizens of Caswell County. Ms. Badgett-Lampkin continued by saying that this was a lot of power for one person. She asked if a citizen was to complain about the sheriff what would happen. Chairman Hall responded that he would call the sheriff or have the citizen contact the sheriff.

Mayor Davis stated that the Board needed to set a date for the next meeting. Mr. Brigman suggested that July would be a good time since the budgets would be completed by then. Chairman Hall stated that at the next Commissioner's meeting possible dates in July would be discussed and then passed on to the Town of Yanceyville and the Town of Milton.

Ms. Gwynn asked if commissioners were assigned to the county's boards and committees. Chairman Hall responded that most of the boards and committees had commissioners assigned to them but some did not. He stated that he would have Ms. Seamster to get a copy of the boards the commissioners were assigned to as well as the Boards and Commissions Booklet sent to Ms. Gwynn.

Mayor Davis stated that the Yanceyville town manager, the county manager and the Mayor of Milton would get an agenda prepared for the next meeting in July. Mayor Brandon suggested

having the next meeting in Milton. The Town of Milton meets at the Thomas Day House. Everyone agreed that the next meeting would be held in Milton.

ADJOURNMENT

At 7:00 p.m. Mr. Foster moved, seconded by Ms. Badgett-Lampkin to adjourn the Town of Yanceyville's meeting. Mr. Upchurch moved, seconded by Mayor Brandon to adjourn the Town of Milton's meeting. Commissioner Jefferies moved, seconded by Commissioner Travis to adjourn the Board of Commissioners' meeting. The motion carried unanimously.

Paula P. Seamster
Clerk to the Board

Nathaniel Hall
Chairman
